



Minutes Executive Committee Meeting Estoril, Portugal, 13 May 2004

(Approved by Council)

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These Minutes have been approved by the EBLIDA President.

Participants: Klaus-Peter Böttger, Berndt Fredriksson, Tommaso Giordano, María Pía González Pereira, Britt-Marie Häggström, Pedro Hípola, Marian Koren, Antonio José da Pina Falcão, Jan Ewout van der Putten, Olga Saíz, Disa Svenskberg, Finn Vester, Winnie Vitzansky

1. Opening and announcements

Jan-Ewout van der Putten opened the meeting and thanked Antonio da Pina Falcão for his welcome and organisation of the EBLIDA Executive Committee and annual Council meetings. He thanked also Pedro Hípola for substituting him in representing EBLIDA at the BAD Congress session on 12 May 2004.

2. Apologies for absence

Frode Bakken notified the Secretariat of his impossibility to attend the meeting.

3. Approval of agenda

The Agenda was approved.

4. Approval Minutes Executive Committee meeting The Hague, 24 – 25 October 2003

The Minutes were approved.

5. Approval Minutes Executive Committee meeting Ljubljana, 27 – 28 February 2004

The Minutes were approved with the following amendments:

Jan-Ewout van der Putten suggested using the names of the Executive Committee members, rather than their titles, when drafting the Minutes.

Winnie Vitzansky commented that as regards the Public Lending Right (PLR) it should be made clear that the Nordic countries feel that the Directive on public lending right is already implemented and they have no further actions to take on that field, although they agree with the EBLIDA general Statement produced in March 2004.

6. EBLIDA Council meeting issues

Antonio José da Pina Falcão summarised the practicalities and other details about the Council meetings.

The Executive Committee members congratulated and thanked Antonio José da Pina Falcão for the organisation of the Council meeting.

7. Draft EBLIDA Strategy 2004–2007 and Mid-Term assessment of annual Work Programme 2003–2004

Draft EBLIDA Strategy 2004 – 2007

The Executive Committee approved the Draft [EBLIDA Strategy 2004 – 2007](#) with the following amendments:

Britt-Marie Häggström said that under the President's Foreword she would like to see reflected that the present Draft Strategy is a review of the former *EBLIDA Strategy for the future 2001 – 2005*.

Berndt Fredriksson suggested including [EBU](#) (European Blind Union) in the Glossary.

Mid-Term assessment of the EBLIDA annual Work Programme 2003 – 2004

The Mid-Term assessment of the [Work Programme 2003 – 2004](#) was introduced in the Agenda following the suggestion of Jan-Ewout van der Putten. He said it would be useful for the Executive Committee to have a mid-term evaluation of the Work Programme during the Executive Committee meeting in May and the new Draft Work Programme at the Executive meetings in Autumn.

María Pía González Pereira said that the Annual Report was in a way a yearly assessment as it records all of the EBLIDA activities during a year.

Berndt Fredriksson commented that a mid-term assessment could be useful although there might be already enough documents to produce this result e.g. Strategy, annual Work Programme, Annual Report.

Klaus-Peter Böttger said the Annual Report is a public evaluation and the result of the annual previewing, although a mid-term assessment could serve to re-orientate the EBLIDA annual work programme if needed.

Finn Vester and Marian Koren agreed that a mid-term review could be helpful for the Executive Committee to assess whether the work previewed in the Annual Work Programme has been feasible or attention is needed in new areas.

The Executive Committee approved that María Pía González Pereira will prepare the first mid-term assessment of the annual [Work Programme 2003 – 2004](#) for the Executive Committee meeting in November, and for the coming periods regularly in May before the Council meeting.

8. EBLIDA Finances: Financial Statement 2003 and Draft Budget 2004

Klaus-Peter Böttger and María Pía González Pereira explained the Financial Statement 2003 and the Draft Budget 2004.

Klaus-Peter Böttger circulated his report on the status of the accounts based on the data regularly made available to him by María Pía González Pereira.

Financial Statement 2003

The EBLIDA Financial Statement 2003 was produced by Bouwer & Officier (external accountants), who audited the EBLIDA Administration for 2003.

Britt-Marie Häggström said it would be useful to reserve savings to guarantee the staff salaries in case of emergency.

Jan-Ewout van der Putten commented that this reserve is already covered with the amount available in the Capital (€ 48.235, 00 by 31 December 2003).

Klaus-Peter Böttger agreed that it would not be necessary to reserve more savings as this amount would be enough in case of a possible collapse and EBLIDA is not a profit organisation.

Berndt Fredriksson commented that the Financial Statement 2003 reflected a good balance between income and expenditure even though 2003 was a year with extraordinary costs.

The Executive Committee reviewed the Financial Statement 2003 in-depth. María Pía González Pereira explained further details and the origin of the figures stated.

The Executive Committee approved the EBLIDA Financial Statement 2003.

Draft Budget 2004

María Pía González Pereira explained the amounts estimated for each field in the [Income](#) and [Expenditure](#) sections. The following corrections were approved:

- Expenditure

The Executive Committee approved that € 1.000, 00 be re-allocated to "Membership campaign" and € 2.000, 00 reserved for "Other Promotion" (Expenditure).

- Income

Finn Vester said that it should be made clear to the Council that EBLIDA is to become more independent from European Commission funded Projects income.

Britt-Marie Häggström commented that EBLIDA should not put greater efforts than at present into Projects.

Pedro Hípola said that it should be highlighted the fact that EBLIDA is now less dependent on Projects than in recent years, as the effort and income from Projects has been diminished.

Finn Vester congratulated María Pía González Pereira and Klaus-Peter Böttger for their good work and suggested having the Draft Budget for the next year at the previous autumn Executive Committee meeting.

The Executive Committee members agreed with Jan-Ewout van der Putten that María Pía González Pereira prepares for the autumn meeting the *Draft Budget 2005*, the annual *Work Programme 2005* and the *Mid-Term evaluation of the annual Work Programme 2003 – 2004*.

The Executive Committee approved the Draft Budget 2004.

9. EBLIDA [Annual Report 2003 - 2004](#)

The Executive Committee approved the [Annual Report 2003 – 2004](#) with the following amendments:

- [Public Lending Right \(page 10\)](#):

Winnie Vitzansky said it should be stated that the Directive has already been approved in several EU countries.

- [World Summit on the Information Society \(page 13, Para 7\)](#):

Winnie Vitzansky proposed that this paragraph read as follows:

“United Nations has expressed the will that the national government delegations include civil society representatives. Some National Library Associations of EU Member States have approached their national governments and included their representatives on the delegations”.

Jan-Ewout van der Putten suggested introducing the reference to the [IFLA](#) Statement on this regards.

- [Lifelong Learning \(page 14\)](#):

Britt-Marie Haggström suggested attaching the [IFLA report on Lifelong Learning](#) under this section.

- [Appendix 10 \(page 45\)](#):

Jan-Ewout van der Putten requested the suppression of *Appendix 1* contained in the *EBLIDA Final Report on the Twinning of Library Associations* in order to avoid confusion.

10. EBLIDA membership issues

[French Federation of Library Co-Operation \(FFCB\)](#)

María Pía González Pereira explained that [FFCB](#), the French Federation of Library Cooperation) had requested cancellation of their EBLIDA membership due to budgetary problems. Their membership fee payments for 2003 and 2004 remain outstanding.

The Executive Committee approved to cancel the FFCB EBLIDA membership as of 1 January 2005.

[Merge Norwegian Archive, Library and Museum Authority \(ABM –Utvikling\)](#) requested

The Executive Committee agreed to reflect the internal change of these Institutions into the EBLIDA membership and make the necessary adjustments accordingly.

New EU countries

María Pía González Pereira suggested writing a letter to the National Associations of the new EU member countries inviting them to join EBLIDA.

The Executive Committee agreed that María Pía González Pereira prepares the letter to be sent on behalf of the EBLIDA President.

Annual raise [membership fees 2005](#)

The Executive Committee agreed to apply the official annual Dutch inflation rate to the raise of the membership fees.

11. Archives

Berndt Fredriksson reported on the meeting with International Council on Archives ([ICA](#)) representatives in Paris on 19 March 2004. He highlighted the warm welcome and interest of ICA in establishing fluent cooperation with EBLIDA.

The Executive Committee members agreed on the positive step taken towards closer cooperation with archives in common concern matters.

12. Information on lobbying issues

María Pía González Pereira summarised the current status of the following lobbying issues, as reflected in the [EBLIDA Annual Report 2003 - 2004](#): Directive on the enforcement of intellectual property rights; Public Lending Right: EBLIDA Statement (March 2004); Recognition of Professional Qualifications; Copyright Directive Implementation; CALIMERA Project; PULMAN final cost claim.

Antonio José da Pina Falcão explained the latest actions taken in Portugal as regards the Public Lending Right issue. Portugal has been making a remarkable effort in creating a network of libraries throughout the country which has low rates of reading and usage of these institutions. If the government were supposed to use an important part of the funds allocated to them for the lending purposes, the budget for libraries would become even lower. Therefore the exceptions provided for in the Directive need to be transposed at its maximum. A national Manifesto received almost 10.000 support signatures from the Portuguese professionals. Due also to the public debate on the matter, the Portuguese Government has taken good account of the BAD Position.

Pedro Hípola commented that in Spain the Manifesto was widely supported. The national negotiations are at a re-starting point due to the change of government in March and meetings with right owners are scheduled to take place.

13. Information on monitoring issues: Creative industries & [WSIS](#)

The Executive Committee agreed with Jan-Ewout van der Putten suggestion to discuss these issues more in-depth at the Council meeting.

14. EBLIDA Working Groups

World Trade Organisation (WTO) Working Group

The GATS Seminar was scheduled to take place in September 2004 in Cambridge (UK). Due to the impossibility of doing so, the Executive Committee agreed that the WTO – GATS Seminar would be organised in 2005 as a Seminar will be organised in November 2004 in connection with the autumn Executive Committee meeting in Prague.

EBLIDA Copyright Expert Group (CEG)

María Pía González Pereira summarised the issues raised at the last CEG meeting in Barcelona on 16 – 17 April 2004. As regards administrative matters, some members of the CEG suggested that the CEG Chair should not be the Director of EBLIDA. After discussion the CEG approved that the Director remains the Chair and Toby Bainton was appointed Secretary General of the EBLIDA CEG.

The Executive Committee agreed to discuss this matter in-depth in the next autumn meeting.

EBLIDA Professional Education Working Group (PEG)

María Pía González Pereira gave an update on the PEG constitution. The new EBLIDA working group will hold its first meeting in autumn 2004.

15. Possibility of constituting a working group on Culture issues

The Executive Committee agreed with Jan-Ewout van der Putten suggestion that María Pía González Pereira includes this item in the Draft Annual Work programme 2004 – 2005 in order to discuss this possibility during the next Executive meeting in November.

16. EBLIDA website and Hot News

The Executive Committee agreed that María Pía González Pereira would present to the Executive meeting in November an overview of the statistics on use and visitors of the EBLIDA website and a draft survey to be sent to the members on an electronic version of Hot News.

17. Any other business

Info Points

Marian Koren proposed to discuss the Info Points matter further and explained that according to the European Commission Communication of April 2004 the Info Points network of former EU Member States will be de-centralised and the national governments will be responsible to maintain it. As regards new EU members, the Info Points network will be centralised in Brussels.

The Executive Committee approved that EBLIDA will write a letter to the European Commission on this regards.

Marian Koren will liaise with María Pía González Pereira on this regards but the latter will be

responsible for this matter.

Finnish Proposal on the EU Convention

After discussion the Executive Committee agreed to inform the Council on the matter and to look at it more in-depth at the next Executive Committee meeting.

María Pía González Pereira will submit the issue to the EBLIDA WTO Working Group for further feedback.

List of Decisions

The Executive Committee members agreed to Jan-Ewout van der Putten request that María Pía González Pereira adds a list of decisions and actions as an [Appendix](#) to the Minutes of Executive Committee meetings.

18. Next meeting: 12 – 13 November 2004. Place decision

The Executive Committee agreed that the next meeting will take place in [Prague](#) (Czech Republic). Representatives from Poland, Slovakia, and Slovenia will be invited to join the meeting and any other event that might be organised.

19. Closure

Jan-Ewout van der Putten closed the meeting looking forward to a successful and productive EBLIDA annual Council meeting in Estoril.

Appendix 1: Summary of the Executive Committee decisions

(See [Prague](#) for follow ups)

Agenda Item	Decision
Item 4	Approval Draft Minutes executive Committee meeting The Hague (October 2003)
Item 5	Approval Draft Minutes Executive Committee meeting Ljubljana (February 2004)
Item 7	Approval with amendments of Draft EBLIDA Strategy 2004 – 2007 Approval of Mid-Term Assessment of Annual Work Programme 2003 – 2004 for next Executive Committee meeting in November 2004 Approval of Mid-Term Assessment of future EBLIDA Annual Work Programmes for Executive Committee meeting in May, previous to annual Council meetings
Item 8	Approval of Financial Statement 2003

	<p>Approval with amendments of Draft Budget 2004</p> <p>Approval of preparing annual Draft Budget of next year for the Executive Committee meeting in autumn of previous year</p>
Item 9	<p>Approval with amendments of the EBLIDA Annual report 2003 – 2004</p>
Item 10	<p>Approval of withdrawal of FFCB (France) from the EBLIDA membership as of 1 January 2005</p> <p>Approval of merging of Norwegian members ABM & Utvikling</p> <p>Approval of preparation of membership campaign letter to be sent to possible members from the new EU countries</p> <p>-</p> <p>Approval of application on a yearly basis of a raise in the membership fees based on the Dutch inflation rate</p>
Item 14	<p>Approval of GATS Seminar to be organised in 2005</p> <p>Approval of discussing the CEG structure in the next Executive Committee meeting in autumn</p>
Item 15	<p>Approval of discussing the possibility of creation of an EBLIDA Working Group on Culture in the next Executive Committee meeting in autumn</p>
Item 16	<p>Approval of discussing the EBLIDA website & Hot News matters in the next executive Committee meeting in autumn based on María Pía González Pereira report</p>
Item 17	<p>Approval of sending an EBLIDA letter to the European Commission on Info Points; Approval of Marian Koren taken care of this matter in liaison with María Pía González Pereira</p> <p>Approval of submitting the Finnish proposal on the EU Convention to the EBLIDA WTO Working Group requesting feedback</p> <p>Approval that María Pía González Pereira will create a List of Decisions & Actions resulting from the Executive Committee meeting and include it as an Appendix to the Draft minutes</p>
Item 18	<p>Approval to hold the next Executive Committee meeting in Prague (Czech Republic) on 12–13 November 2004 and to organise a Seminar on current relevant EU matters for the new EU countries' library and archive representatives</p>

